

1. LIVING ROOM

For each item numbered, check one box only.

Item #	Description	DECISION		Repairs Required
		Yes, PASS	No, FAIL	
1.1	LIVING ROOM PRESENT Is there a living room?			
1.2	ELECTRICITY Are there at least two working outlets?			
1.3	ELECTRICAL HAZARDS Is the room free from electrical hazards?			
1.4	WINDOW CONDITION a. Is there at least one window, and are all windows free of signs of severe deterioration or missing or broken out panes? b. Is the hardware for each window installed and maintained in proper working condition?			
1.5	WINDOW: SCREENS/STORMS Are a screen and a storm available for installation for each window?			
1.6	HEATING Is there a heating unit in this room?			
1.7	CEILING CONDITION Is the ceiling sound and free from hazardous defects?			
1.8	WALL CONDITION Are the walls sound and free from hazardous defects?			
1.9	FLOOR CONDITION Is the floor sound and free from hazardous defects?			
1.10	LEAD PAINT Are all interior surfaces either <i>free</i> of cracking, scaling, peeling, chipping, and loose paint or <i>adequately treated and covered</i> to prevent exposure of the occupants to lead based paint hazards?			
1.11	DOORS a. Is each door reasonably weather tight, watertight, and rodent proof and kept in proper repair? b. Is the hardware for each door installed and maintained in proper working condition?			
1.12	OTHER			

Notes: (Give Item #)

2. KITCHEN

For each item numbered, check one box only.

Item #	Description	DECISION		Repairs Required
		Yes, PASS	No, FAIL	
2.1	KITCHEN AREA PRESENT?			
2.2	ELECTRICITY —Are there at least two working electric outlets and <i>one</i> working, permanently installed light fixture?			
2.3	ELECTRICAL HAZARDS —Is the kitchen free from electrical hazards?			
2.4	HEATING —Is there a heating unit in this room?			
2.5	WINDOW CONDITION a. Are all windows free of signs of deterioration or missing or broken out panes? b. Is the hardware for each window installed and maintained in proper working condition?			
2.6	WINDOW: SCREENS/STORMS Are a screen and a storm available for installation for each window?			
2.7	CEILING CONDITION —Is the ceiling sound and free from hazardous defects?			
2.8	WALL CONDITION —Are the walls sound and free from hazardous defects?			
2.9	FLOOR CONDITION —Is the floor sound and free from hazardous defects?			
2.10	LEAD PAINT —Are all interior surfaces either <i>free</i> of cracking, scaling, peeling, chipping, and loose paint or <i>adequately treated and covered</i> to prevent exposure of the occupants to lead based paint hazards?			
2.11	STOVE OR RANGE WITH OVEN Are there a working oven and a stove (or range) with top burners that work?			
2.12	REFRIGERATOR Is there a refrigerator that works and maintains a temperature low enough so that food does not spoil over a reasonable period of time?			
2.13	SINK —Is there a kitchen sink that works with hot and cold running water?			
2.14	SPACE FOR STORAGE AND FOOD PREP Is there space to store and prepare food?			
2.15	DOOR a. Is each door reasonably weather tight, watertight, and rodent proof and kept in proper repair? b. Is the hardware for each door installed and maintained in proper working condition?			

Notes: (Give Item #)

3. BATHROOM

For each item numbered, check one box only.

Item #	Description	DECISION		Repairs Required
		Yes, PASS	No, FAIL	
3.1	BATHROOM (see description) Is there a bathroom?			
3.2	ELECTRICITY Is there at least <i>one</i> permanently installed light fixture?			
3.3	ELECTRICAL HAZARDS Is the bathroom free from electrical hazards?			
3.4	WINDOW CONDITION a. Are all windows free of signs of deterioration or missing or broken out panes? b. Is the hardware for each window installed and maintained in proper working condition?			
3.5	WINDOW: SCREENS/STORMS Are a screen and a storm available for installation for each window?			
3.6	CEILING CONDITION Is the ceiling sound and free from hazardous defects?			
3.7	WALL CONDITION Are the walls sound and free from hazardous defects?			
3.8	FLOOR CONDITION Is the floor sound and free from hazardous defects?			
3.9	LEAD PAINT Are all interior surfaces either <i>free</i> of cracking, scaling, peeling, chipping, and loose paint, or <i>adequately treated and covered</i> to prevent exposure of the occupants to lead based paint hazards?			
3.10	FLUSH TOILET IN ENCLOSED ROOM IN PROPERTY Is there a working toilet in the property for exclusive private use of the tenant?			
3.11	FIXED WASH BASIN OR LAVATORY IN PROPERTY Is there a working, permanently installed washbasin with hot and cold running water in the property?			
3.12	TUB OR SHOWER IN PROPERTY Is there a working tub or shower with hot and cold running water in the property?			
3.13	VENTILATION Are there operable windows or a working vent system?			

3. BATHROOM

For each item numbered, check one box only.

Item #	Description	DECISION		Repairs Required
		Yes, PASS	No, FAIL	
3.14	HEATING Is there a heating unit in this room?			
3.15	DOOR a. Is each door reasonably weather tight, watertight, and rodent proof and kept in proper repair? b. Is the hardware for each door installed and maintained in proper working condition?			
3.16	OTHER			

Notes: (Give Item #)

4. OTHER ROOMS USED FOR LIVING AND HALLS

For each item numbered, check one box only.

Item #	Description	DECISION		Repairs Required
		Yes, PASS	No, FAIL	
4.1		ROOM CODES 1 = Bedroom or any other room used for sleeping (regardless of type of room) 2 = Dining Room, or Dining Area 3 = Second Living Room, Family Room, Den, Playroom, TV Room 4 = Entrance Halls, Corridors, Halls, Staircases 5 = Additional Bathroom 6 = Other		
4.2	ELECTRICITY Are there at least two working outlets?			
4.3	ELECTRICAL HAZARDS Is the room free from electrical hazards?			
4.4	HEATING Are there heating units in each room?			
4.5	WINDOW CONDITION a. If Room Code = 1, is there at least one window? b. And, regardless of Room Code, are all windows free of signs of severe deterioration or missing or broken out panes? c. Is the hardware for each window installed and maintained in proper working condition?			
4.6	WINDOW: SCREENS/STORMS Are a screen and a storm available for installation for each window?			
4.7	CEILING CONDITION Is the ceiling sound and free from hazardous defects?			
4.8	WALL CONDITION Are the walls sound and free from hazardous defects?			
4.9	FLOOR CONDITION Is the floor sound and free from hazardous defects?			
4.10	DOOR a. Is each door reasonably weather tight, watertight, and rodent proof and kept in proper repair? b. Is the hardware for each door installed and maintained in proper working condition?			

5. ALL SECONDARY ROOMS NOT USED FOR LIVING

For each item numbered, check one box only.

Item #	Description	DECISION		Repairs Required
		Yes, PASS	No, FAIL	
5.1	NONE. GO TO PART 6			
5.2	ELECTRICAL HAZARDS Are all these rooms free from electrical hazards?			
5.3	OTHER POTENTIALLY HAZARDOUS FEATURES IN ANY OF THESE ROOMS Are all of these rooms free of any other potentially hazardous features? For each room with an "other potentially hazardous feature" explain hazard and means of control of interior access to room.			
5.4	WINDOW CONDITION a. Are all windows free of signs of deterioration or missing or broken out panes? b. Is the hardware for each window installed and maintained in proper working condition?			
5.5	WINDOW: SCREENS/STORMS Are a screen and a storm available for installation for each window?			
5.6	HEATING Is there a heating unit in this room?			
5.7	DOOR a. Is each door reasonably weather tight, watertight, and rodent proof and kept in proper repair? b. Is the hardware for each door installed and maintained in proper working condition?			
5.8	OTHER			

Notes: (Give Item #)

6. BUILDING EXTERIOR

For each item numbered, check one box only.

Item #	Description	DECISION		Repairs Required
		Yes, PASS	No, FAIL	
6.1	CONDITION OF FOUNDATION Is the foundation sound and free from hazards?			
6.2	CONDITION OF STAIRS, RAILS, AND PORCHES Are all the exterior stairs, rails and porches sound and free from hazards?			
6.3	CONDITION OF ROOF AND GUTTERS Are the roof, gutters and downspouts sound and free from hazards?			
6.4	CONDITION OF EXTERIOR SURFACES Are exterior surfaces sound and free from hazards?			
6.5	CONDITION OF CHIMNEY Is the chimney sound and free from hazards?			
6.6	LEAD PAINT: EXTERIOR SURFACES Are all exterior surfaces which are accessible to children under seven years of age <i>free</i> of cracking, scaling, peeling, chipping, and loose paint, or <i>adequately treated or covered</i> to prevent exposure of such children to lead based paint hazards?			
6.7	CAULKING Are all fixed joints including frames around doors and windows, areas around all holes for pipes, ducts, water faucets or electric conduits, and other areas, which may allow unwanted air flow appropriately caulked.			
6.8	DISCHARGE Is the discharge from the roof, gutters and sump pump kept off of the neighbor's property?			
6.9	OTHER			
6.10	OTHER			

Notes: (Give Item #)

7. HEATING, PLUMBING AND INSULATION

For each item numbered, check one box only.

Item #	Description	DECISION		Repairs Required
		Yes, PASS	No, FAIL	
7.1	ADEQUACY OF HEATING EQUIPMENT Is the heating equipment capable of providing adequate heat (either directly or indirectly) to all rooms used for living?			
7.2	SAFETY OF HEATING EQUIPMENT Is the property free from unvented fuel burning space heaters, or any other types of unsafe heating conditions?			
7.3	VENTILATION AND ADEQUACY OF COOLING Does this property have adequate ventilation and cooling by means of operable windows or a working cooling system?			
7.4	HOT WATER HEATER Is hot water heater located, equipped with a discharge pipe, and installed in a safe manner?			
7.5	WATER SUPPLY a. Is the property served by an approvable public sanitary water supply? b. Is the property free of lead pipes?			
7.6	PLUMBING Is plumbing free from major leaks or corrosion that causes serious and persistent levels of rust or contamination of the drinking water?			
7.7	SEWER CONNECTION Is plumbing connected to an approvable public or private disposal system, and is it free from sewer back up?			
7.8	OTHER			
7.9	OTHER			

Notes: (Give Item #)

8. GENERAL HEALTH AND SAFETY

For each item numbered, check one box only.

Item #	Description	DECISION		Repairs Required
		Yes, PASS	No, FAIL	
8.1	EXITS Is there an acceptable fire exit from this building that is not blocked?			
8.2	EVIDENCE OF INFESTATION Is the property free from rats or severe infestation by mice or vermin?			
8.3	GARBAGE AND DEBRIS Is the property free from heavy accumulation of garbage or debris inside and outside?			
8.4	REFUSE DISPOSAL Are there adequate covered facilities for temporary storage and disposal of food wastes, and are they approved by a local agency?			
8.5	INTERIOR STAIRS AND COMMON HALLS Are interior stairs and common halls free from hazards to the occupant because of loose, broken or missing steps on stairways, absent or insecure railings; inadequate lighting, or other hazards?			
8.6	OTHER INTERIOR HAZARDS Is the interior of the property free from any other hazards not specifically identified previously?			
8.7	ELEVATORS Where local practice requires, do all elevators have a current inspection certificate? If local practice does not require this, are they working and safe?			
8.8	INTERIOR AIR QUALITY Is the property free from abnormally high levels of air pollution from vehicular exhaust, sewer gas, fuel gas, dust, or other pollutants?			
8.9	SITE AND NEIGHBORHOOD CONDITIONS Are the site and immediate neighborhood free from conditions, which would seriously and continuously endanger the health or safety of the residents?			
8.10	SMOKE DETECTORS a. Are there smoke detectors in the property and in the common hallways? b. Are they in working order?			
8.11	EXISTING FIRE DOORS IN COMMON HALLWAYS (Are the fire doors in working order?			
8.12	CARBON MONOXIDE DETECTORS PRESNET PER MADISON CODE			

Notes: (Give Item #)